

**STATE PROJECT IMPLEMENTATION UNIT - (SPIU)**

Women Institute of Technology (WIT), UTU New campus, PO Chandanwari, Sudhowala, Dehradun  
(Uttarakhand)- 248007

(A Unit of NPIU, Ministry of Human Resource Development, Government of India for implementation of  
World Bank Assisted Projects in Technical Education)

**REQUIRES STATE PROJECT ADMINISTRATOR-(SPA) FOR THE  
STATE OF UTTARAKHAND ON DEPUTATION/CONTRACT**

Applications are invited from Indian Citizens for the post of State Project Administration (SPA) for State Project Implementation Unit (SPIU), Uttarakhand under Technical Education Quality Improvement Program (TEQIP) of MHRD on contract/deputation basis.

**Essentials Qualification:** Member of All India Services/State Civil Services with not less than 10 years of services. Preference will be given to those who have worked with Department of Education.

OR

Director/Principal/Professor/Registrar of National/State University/Institutions with minimum of 10 years of service of which least 02 year in the prescribed cadre.

**Desirable:** Good academic background and high quality experience in one or more aspect of Technical Education such as teaching, training, planning, implementation, co-ordination and management etc. including administrative experience.

**Age criteria:** Should not exceed 65 years as on last date of the advertisement.

**Mode of engagement:**

A. On **deputation** basis, would receive pay in parent organization

OR

In the proposed scale Rs.43200-3%-66000 (IDA) plus DA and other allowances as admissible.

**Criteria under deputation:** (a) Officers should be under the Central/State Govt./Union Territories/Universities/recognized Research Institutes/PSU's/Autonomous Body/Semi Govt. or statutory Organizations. (b) Holding analogous posts on regular basis in the parent cadre/Department OR at least served 02 years in Rs. 36600-62000 (IDA Scale) or equivalent.

B. On **contract** basis, the consolidated fee/ remuneration shall be between Rs.1830467/- to Rs 2796529/- p.a.

Appointment Letter would be issued by EdCIL India Ltd. For details about TEQIP-III, Please visit-[www.npiu.nic.in](http://www.npiu.nic.in)

**Place of work:** State Project Implementation Unit (SPIU), Women Institute of Technology, UTU New Campus, PO -Chandanwari, Sudhowala, Dehradun - 248007

The eligible candidate may submit scanned copies of their BIO DATA and supporting documents by mail at [spiuk2017@gmail.com](mailto:spiuk2017@gmail.com) latest by **22<sup>nd</sup> June, 2018**. The subject of Email should be "**APPLICATION FOR THE POST OF SPA-UK**" Complete application (Hard copy) along with attested requisite documents should be sent to State Project Implementation Unit (SPIU), Women Institute of Technology, Uttarakhand, UTU New Campus, PO Chandanwari, Sudhowala, Dehradun – 248007 latest by **22<sup>nd</sup> June, 2018** Applications of the candidate in service will be considered only if it is received through proper channel. However such candidates may send advance copy of their application directly within prescribed time.

Incomplete applications and applications received after the due date i.e **22<sup>nd</sup> June, 2018** will be Summarily rejected.

**SPIU Uttarakhand**

S.N	Post Name	Duties & Responsibility
1.	<b>State Project Administrator</b>	<p>I) Will assist, co-ordinate &amp; work with SSC &amp; State Technical Department seeking guidance as necessary and providing regular updates to the concerned Authorities for effective Implementation of the Project.</p> <p>II) He/She is the head of the team comprising Nodal Officers/Consultants engaged for implementation of Projects as per its design given in PIP.</p> <p>III) To organize State Level Meetings State Selection Committee or else.</p> <p>IV) Review funding requirements from Institutions &amp; ATUs &amp; monitor fund utilization</p> <p>V) Review eligibility proposals from Institutes &amp; prepare reports on the same for consideration of the SSC.</p> <p>VI) Provide guidance and arrange technical assistance to institutions for carrying out realistic and meaningful training needs analysis to achieve their desired goals.</p> <p>VII) To facilitate Mentoring through Mentors in the State and Centrally Funded Institutions in TEQIP.</p> <p>VIII) Performance Audit of Centrally Funded Institutions and State Institutions. To ensure mentoring of Institutions through mentors and subject experts.</p> <p>IX) To provide guidance to the States/UT Institutions and Centrally Funded Institutions on procurement issues</p> <p>X) To organize exhibitions/workshops/training conferences</p> <p>XI) To help in scrutinizing Bid Documents/Evaluation reports prepared by the Institutions.</p> <p>XII) To advise and guide Consultants on procurement issue.</p> <p>XIII) To prepare Review Reports for JRMs and Monthly Review of World Bank</p> <p>XIV) To arrange research student's/review reports, performance audit</p> <p>XV) All supervisory work of SPIU including budget, finance, administration post work</p> <p>XVI) Any other tasks assigned by NPIU/MHRD</p>

**SPIU Uttarakhand**

### **General Terms and Condition**

1. The candidates are advised to have a valid Email ID and Mobile Number on which all the communication shall be forwarded to them.
2. Only Indian Nationals are eligible to apply for the above position.
3. The candidates have to submit the scanned copies of their educational qualification/experience certificates/Appointment letter of present post along with the CV at [spiuuk2017@gmail.com](mailto:spiuuk2017@gmail.com) in order to support their claims for the post he/she has applied for.
4. While mentioning academic qualification (starting from High School), please include percentage and name of Institution. Include tenure, pay scale and nature of job in experience details.
5. Eligible candidates could be called for an interaction/interview to confirm eligibility. Recommendation of eligible candidates would be sent to Edcil for further selection process. No TA/DA shall be paid for attending the interview
6. At the time of interview candidate's needs to come with all original documents, NOC (if applicable) and one set of photo copies of all documents for verification.
7. All deputation rules would apply to candidates selected on deputation basis.
8. It is to be clearly noted that the above appointment is deputation/ on purely contractual basis.
9. The engagement does not confer any claim on the candidate to seek any other temporary/absorb /permanent employment with EDCIL MHRD. The engagement shall be for project period subject to review of performance on annual basis.
10. EDCIL based on client MHRD's feedback reserves right to discontinue the contractual engagement with one month's prior notice.
11. The advertisement can be withdrawn at any time by the issuing authority without any prior notice and no claims would be accepted for the same.
12. No fee has to paid while applying for the post against this advertisement.

**SPIU Uttarakhand**

**STATE PROJECT IMPLEMENTATION UNIT-(SPIU)**

Women Institute of Technology, Uttarakhand, UTU New Campus, PO Chandanwari, Sudhowala, Dehradun – 248007 (Uttarakhand)

**SPIU /06/ TEQIP-III /2017-18**

**Date 31/05/2018**

**APPOINTMENT**

Applications are invited only from Indian Citizens for the post of State Projects Administrator (SPA) for the State Project Implementation Unit (SPIU), Uttarakhand, under Technical Education Quality Improvement Programme (TEQIP-III) of MHRD on contract/deputation basis.

The essential qualification, experience etc. required for applying for this post and detailed terms & conditions are available on the website: **[www.npiu.nic.in](http://www.npiu.nic.in)**.

Applicant are required to send the Bio-Data along with supporting document to [spiuuk2017@gmail.com](mailto:spiuuk2017@gmail.com) and also the hard copy to State Project Implementation Unit (SPIU), Uttarakhand (TEQIP-III), Women Institute of Technology (WIT), UTU New Campus P.O. Chandanwari, Sudhowala, Dehradun. Last date of receiving application is **22<sup>nd</sup> June, 2018 upto 5:00 PM**. Incomplete application and application received after due date and time be summarily rejected. Authority not responsible for any postal delay.

**SPIU, Uttarakhand**